

VILLAGE OF HOLLY

PARKS COMMISSION AGENDA

August 7, 2019 7:00 PM

The meeting of the Village of Holly Parks Commission is scheduled for 7:00 P.M. in the Board of Education room, Karl Richter Center, 300 East Street, Holly, Michigan.

For additional information, please contact the Village Office at (248) 634-9571.

A. CALL TO ORDER CHAIRPERSON RANKIN AT _____ PM

B. ROLL CALL

o	Rankin	o	Leece	o	Powers
o	McCanney	o	Hutchins	o	Lemon
o	Peltonen				

C. AGENDA CHANGES / APPROVAL OF AGENDA

D. APPROVAL OF MINUTES: June 5, 2019

E. PUBLIC COMMENT NOT RELATED TO THE AGENDA.

F. OLD BUSINESS:

1. HollyDays Planning review
2. Hollyween Planning review

G. GENERAL BUSINESS:

H. REPORTS

I. BOARD MEMBER COMMENTS

J. PUBLIC COMMENT

ADJOURNMENT _____ PM

NEXT REGULARLY SCHEDULE MEETING ON September 4, 2019

PLEASE CALL OR EMAIL CAROL HAMMOND, DEPUTY CLERK/TREASURER, AT 248-634-9571 OR chammond@hollyvillage.org IF YOU ARE UNABLE TO ATTEND

VILLAGE OF HOLLY

PARKS COMMISSION MEETING

Minutes of June 5, 2019

The regular meeting of the Village Parks Commission of Holly was called to order by Chairperson Chris Rankin 7:01 P.M. in the Board of Education room located at the Karl Richter Center, 300 East Street, Holly, Michigan.

Commissioners Present

Chris Rankin
Rick Powers
Angie Lemon
Joyce Leece
Joe Hutchins
Sarah McCanney

Staff Present

Brian Klaassen
Carol Hammond

Others Present

Isabelle Lescelius
Madelyn Baker

Absent Board Members

Excused Board Members

Gayle Peltonen

At 7:00 p.m., Chairperson Rankin called the meeting to order.

Deputy Clerk/Treasurer Hammond called the roll.

Chairperson Rankin said Commissioner Peltonen could not attend tonight's meeting.

Motion by Hutchins, support by Lemon to excuse Commissioner Peltonen from tonight's meeting.

Motion carried by a voice vote of all ayes and no nays.

CHANGES TO AGENDA:

None.

APPROVAL OF THE AGENDA:

Motion by Leece, support by McCanney to approve the agenda as amended.

Motion carried by a voice vote of all ayes and no nays.

APPROVAL OF THE MINUTES

Motion by Lemon, support by McCanney to approve the minutes of May 1, 2019 as presented.

Motion carried by a voice vote of all ayes and no nays.

PUBLIC COMMENT

None.

OLD BUSINESS**#1. Discussion of tree/bench dedications and donations.**

Commissioner Hutchins handed out paper showing overhead view of Lakeside Park tot lot. He said he met with Director Klaassen last month and discussed Lakeside tot lot. He explained picture of tot lot. He said the trees are \$300 each and the benches are \$600 each. The trees will be maple trees with 2 to 2 ½ inch caliper.

Chairperson Rankin asked if it comes with a memorial plaque or a designation of who donated it.

Commissioner Hutchins said if we put a plastic cover on Lakeside sign, we could have an area for those who donate. We could get tags with names. We will engrave right into the bench. The \$300 per tree covers shipping and installation.

Chairperson Rankin asked what it will cost us.

Director Klaassen said it is not going to cost us more than that unless prices change.

Commissioner Hutchins said there is no profit because DPW will have to dig hole to plant trees and anchor the benches. There is an initial cost by DPW.

Chairperson Rankin said the extra \$50 for tree and \$100 for bench will hopefully cover DPW costs of installing.

Commissioner Hutchins said trees starting at 2 to 2 ½ inch caliper are hardier and transplant better. He said in 10-15 years, they will be really nice.

There was a discussion of where to put plaques showing who donation is from.

Chairperson Rankin said he will post on Facebook page after the meeting.

Commissioner Hutchins said he would like to see benches in midtown in the future.

Commissioner Leece said we want this to be a walkable Village so people will need to sit down.

#2. Halloween planning progress update.

Commissioner McCanney said she has 2 ideas for promotions. A banner for over the street. And she also got permission to use a flyer from an event from last year. Do the same thing as last year, keep it simple. We will have free cider and donuts, a bonfire and costume contest. We can simplify the contest. The costs for the tractor are higher. She said Commissioner Powers told her RHL wants to donate, so we need to follow up with that. If we can include cost of tractor trailer, we should do that

Chairperson Rankin said last year was a success except for a little confusion with costume contest.

Commissioner McCanney said car show runs a costume contest, we should mimic that.

Commissioner Lemon said the story telling took a lot of time.

Commissioner Powers said we have to look into the money left over from last year. We can get the banner.

Director Klaassen said to have it billed by June 30 so the money doesn't go back into the general fund.

Commissioner McCanney said we need to find out the exact amount and we can make advance purchase on cider and donuts so we don't lose that money.

Commissioner Powers said he will find out amount of money left over.

Motion by Rankin, support by Leece to allow expenditure of up to \$400 for Halloween banner by Calypso Signs.

Roll call vote as follows:

Voting for: Leece, McCanney, Hutchins, Rankin, Lemon, Powers.

Voting against: None

Absent: Peltonen

Motion carried.

#3. Cyclone Park Garden update.

Commissioner Powers said the garden is in, but it is so wet. The fence won't go in until people plant. The soil is rich and the weather has not cooperated. Commissioner Lemon was contacted by someone who wants to donate. She can't garden, but will pay for a spot. He said he talked to a couple people about using the back part of the garden. He said if you bring people from a

church or organization to use that spot, we could donate the produce back to a church in the area. He said he would rather have the whole garden used.

Commissioner Hutchins asked if a soil sample had been taken.

Commissioner Powers said he talked a couple people and they don't think it is necessary.

Commissioner Hutchins said 2 mistakes have been made at Cyclone Park. 25 years ago, we didn't include the neighborhood when we put the lights on to play baseball and a couple years ago when someone said to put in a bark park. The 3rd mistake is coming up. Within 25 yards of the garden spot is a monitoring well. That is for monitoring toxins. There used to be cars parked there-lead exhaust. He said he is looking to protect the public safety. Because it was a police station. The building was used for ambulances. Trucks were running 24/7, lead gas. Northeast you will find a bronze plaque that says monitoring well & they monitor toxins. He said he doesn't know which way it is flowing. We are only 3 feet from water in our town. Let's get a soil sample.

Director Klaassen said MSU does soil testing and will have Andi look into it.

Commissioner Lemon asked how soon it can be done.

Director Klaassen said he will find out.

Commissioner Hutchins said we need soil

sample to make sure we are going in the right direction.

Chairperson Rankin asked Director Klaassen to send him updates.

#4. Parks signs update and design discussion.

Chairperson Rankin said in front of you are pictures of the latest design for parks signs. He is looking for input.

Commissioner Leece said it is crisp and clean.

Commissioner McCanney said she likes that it has full names and reflects age of parks. She said she made a comment to Chairperson Rankin that DDA is embarking on signs for Holly and thinks it would be nice for parks signs to be consistent with Village signs. We will know it is Village property.

Director Klaassen said it is 2 different vendors.

A discussion was held regarding new signs and concern that the new Village signs are patented or copyrighted.

Commissioner Lemon said she likes separating parks signs from village sign and like having a different entrance and park sign.

Chairperson Rankin said he likes tan and green for park signs.

Commissioner McCanney said she wants

our park signs to stand out as Village parks.

Commissioner Leece asked once we decide on sign, how long to get them up.

Director Klaassen said a week, we just need material, sink the posts and make the frames.

Motion by Leece, support by Lemon to accept signs as they are.

Roll call vote as follows:

Voting for: McCanney, Hutchins, Leece, Rankin, Lemon, Powers.

Voting against: None

Absent: Peltonen

Motion carried.

Chairperson Rankin said for the record, the signs run about \$1400 each installed.

Commissioner Hutchins said township parks at the beach will be getting signs up at Thomas Street side. It will be discussed next week at the township parks meeting. He said they will go in front of beach and Thomas Street.

GENERAL BUSINESS;

#1. Create a Farmers Market banner design committee.

Chairperson Rankin said we need a banner.

Commissioner Leece said there is one up.

Chairperson Rankin said he doesn't go through town too much.

REPORTS:

Director Klaassen said the next meeting is scheduled for July 3rd, let's save a meeting and volunteer instead.

Commissioner McCanney said she is concerned about losing a meeting.

Director Klaassen said we could have a meeting in November instead.

Commissioner Hutchins said he has township parks meetings on the 2nd Wednesday of each moth and that is why he missed our last special meeting.

Commissioner McCanney said she can't think of anything specific that has to be covered in July.

Chairperson Rankin said Commissioner Peltonen called WAMM and September 7th was taken. She was told if it was cancelled he would let us know. She scheduled August 25 to possibly bargain with other cities for September 7th.

Commissioner McCanney said we need to finish clean up at Waterworks. There is an event there this weekend.

Chairperson Rankin said we won't be able to get it before this weekend.

A discussion was held and it was decided to have the next clean-up day on June 22 at Waterworks. Director Klaassen will have the adopt a truck there.

Director Klaassen said the "H" has been

planted at Ganshaw Park, DPW has been mowing and the cemetery sign has been replaced. He said we were denied the grant for Waterworks because there is no front porch. It will be looked again next year.

BOARD COMMENTS

Commissioner Powers said he has been going on Sundays to the market. Genevieve has it so well organized. He said Genevieve told him that it will be 18 months before she leaves town. He said he ran into Ruth Johnson and told her he sent a request to her office for funds for Cyclone Park. Her office is going to find a way to get about \$300,000 to turn Cyclone into a senior friendly park. He said she was very enthusiastic.

Commissioner Lemon said there may a surprise visitor on July 4th. What kind of help is needed? Has the pickle ball been done?

Director Klaassen said help is needed with parking, to give others breaks and later in the day, 50/50 raffle. He said no pickle ball yet, it's too rainy.

PUBLIC COMMENT

None

ADJOURNMENT:

With nothing further to discuss, Chairperson Rankin adjourned the meeting at 7:59 P.M.
Next meeting 7/3/19

Chris Rankin, Chairperson

**Carol Hammond, Deputy
Clerk/Treasurer**