

# *VILLAGE OF HOLLY*

## PARKS COMMISSION AGENDA

July 11, 2018 7:00 PM

The meeting of the Village of Holly Parks Commission is scheduled for 7:00 P.M. in the Board of Education room, Karl Richter Center, 300 East Street, Holly, Michigan.

For additional information, please contact the Village Office at (248) 634-9571.

- A. **CALL TO ORDER CHAIRPERSON RANKIN AT \_\_\_\_\_ PM**
- B. **ROLL CALL**
  - o Rankin                      o Leece                      o Powers
  - o McCanney                      o Hutchins                      o Lemon
  - o Peltonen
- C. **AGENDA CHANGES / APPROVAL OF AGENDA**
- D. **APPROVAL OF MINUTES of June 6, 2018**
- E. **PUBLIC COMMENT NOT RELATED TO THE AGENDA.**
- F. **OLD BUSINESS:**
  - 1. Sign committee findings
- G. **GENERAL BUSINESS:**
  - 1. Assisting with the Farmer's Market
  - 2. Adopt-a-Park preliminary planning
- H. **REPORTS**
- I. **BOARD MEMBER COMMENTS**
- J. **PUBLIC COMMENT**

ADJOURNMENT \_\_\_\_\_ PM

**NEXT REGULARLY SCHEDULE MEETING ON August 1, 2018**

**PLEASE CALL OR EMAIL CAROL HAMMOND, DEPUTY CLERK/TREASURER, AT 248-634-9571 OR [chammond@hollyvillage.org](mailto:chammond@hollyvillage.org) IF YOU ARE UNABLE TO ATTEND**

# VILLAGE OF HOLLY

## PARKS COMMISSION MEETING

### Minutes of June 6, 2018

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The regular meeting of the Village Parks Commission of Holly was called to order by Chairperson Chris Rankin 7:00 P.M. in the Board of Education room located at the Karl Richter Center, 300 East Street, Holly, Michigan.

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#### Commissioners Present

Joe Hutchins  
Gayle Peltonen  
Joyce Leece  
Angie Lemon  
Rick Powers

#### Staff Present

Brian Klaassen  
Carol Hammond

#### Others Present

Genevieve Rainey

#### Absent Board Members

#### Excused Board Members

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At 7:00 p.m., Chairperson Rankin called the meeting to order.

Deputy Clerk/Treasurer Hammond called the roll.

#### CHANGES TO AGENDA:

Commissioner McCanney said she would like to add fairy doors in parks.

Chairperson Rankin said he would like to add Daisy Troop Help.

#### APPROVAL OF THE AMENDED AGENDA:

Motion by Hutchins, support by McCanney to approve the agenda as changed.

Motion carried by a voice vote of all ayes and no nays.

#### APPROVAL OF THE MINUTES

Commissioner Lemon said she would like to add that dogs are fine in the parks to the minutes. If people read this, she doesn't want people to think we don't want dogs in the park. We like the ordinances as they are.

Commissioner McCanney said it was agreed upon that dog are allowed in the park, but they must follow the ordinance.

Chairperson Rankin said they would like the minutes to read that dogs are allowed in the park as long as they are on a 6 foot leash, are under control and are cleaned up after.

Motion by Leece, support by Hutchins to approve the revised minutes.

#### Roll call vote was as follows:

**Voting for:**

**Lemon, Powers, Rankin, Hutchins, McCanney, Leece.**

**Voting against: None**

**Motion carried.**

**PUBLIC COMMENT**

Genevieve Rainey, 134 Park Ave, said she would like to start a Farmers Market on Sundays at Crapo Park. She said she spoke with Manager Walker and Director Hughes and they told her to come down here and talk about the plan. They said because it's not on public property, it's on railroad property, they can administratively approve it.

Commissioner Leece asked where she would like to locate it.

Chairperson Rankin said she is talking about Crapo Park, the land between the parking lot and the railroad tracks.

Ms. Rainey said Davisburg cancelled their Farmers Market a couple of weeks ago due to lack of vendors. She came up with a plan a couple weeks ago. She had business cards made, came up with a budget, a business plan and started a web site. She believes it will only cost \$450 for the year. She is hoping to start on June 24 and end on September 30. The hours would be 10am-2pm. She said it would be a total cost of \$450. The vendors will pay \$10/day or \$120 for the season. She said Linden and Fenton charge their vendors \$15/day. She shared the information on Facebook less than 2 days ago, and it has already reached 1500 people. If there is enough interest and

vendors, she would like to apply for a non-profit status. Manager Walker and Director Hughes suggested that it could become a sub-committee of Parks. That way it could continue on in the future and not depend on one person to run it. She said she is going to go to Fenton, Linden and Flint Farmers Markets to see if any of those vendors are interested. She has a contact for Springfield Township also.

Commissioner McCanney said she is going to Waterford's market and will pass out business cards there.

Ms. Rainey said Director Hughes is contacting the railroad to make sure they are okay with it. She said the safety lines are 50 feet from an active line and on market day, she would have a volunteer set up the safety line and a sign in the gravel lot showing market this way.

Commission Hutchins said there are a lot of churches in town that don't get out till 1pm, so maybe the times should be adjusted.

There was a discussion about changing the market hours if needed.

**Motion by Powers, support by Rankin to recommend this to council.**

**Motion carried by a voice of all ayes and no nays.**

Chairperson Rankin said she could come to council on Tuesday night and talk about it to help spread the word.

**OLD BUSINESS**

**#1. Update on status of benches for Lakeside Park play area.**

Director Klaassen said the benches are here, put together and a plan will be decided on tomorrow on how to remove some of the fence and integrate them into the park.

Chairperson Rankin said he thinks they could take out two sections for each bench so there is space on either side. This is for the playscape at Lakeside Park.

Commissioner Peltonen arrived at 7:23 pm.

**GENERAL BUSINESS**

**#1. Clean-up day review**

Chairperson Rankin said gazebo at Ganshaw is 99% painted, but the benches are not up.

Director Klaassen said benches will be put up tomorrow. He said Jennifer Chanter and Diane Jennings planted flowers at Ganshaw and they purchased them from Mitchell's.

Chairperson Rankin said the other park they worked on was Waterworks. They were able to clean out about half along the fence on Broad Street. Sue Julian and another WAMM group came out on Sunday and cleaned up more.

Commissioner Leece said the guys were a great help.

Chairperson Rankin said WAMM groups are fantastic. There were 2 guys there who were painters by profession who took the lead and were great. He said nails on the boards on the floor are sticking out. The aluminum bench to the north, the cap on the end is missing and the seat bottom is curled up and needs channel locks to bend it back down.

Commissioner Peltonen said we should call WAMM now to get the dates we want.

Commissioner Rankin said how about the weekend after Memorial Day again. Saturdays seem to work out best. June 1<sup>st</sup> would be the Saturday after Memorial Day.

Commissioner Peltonen asked if we would like to have a date in the fall.

Commissioner Lemon said we need to get ready for River fest.

Chairperson Rankin said River fest is not happening at Waterworks. It was voted down. He asked if Commissioner Peltonen will call and see what WAMM has available in August. They can help prepare for Holly Day which is Sept. 8<sup>th</sup>.

**#2. Discussion of Park signs**

Chairperson Rankin said we have 2 parks that are missing signs.

Director Klaassen said there was discussion about changing the signs at the last meeting. He said he suggested forming a committee of 2 or 3 commissioners. They can come up

with some ideas and get together with 3 vendors. They can pick a general theme and look at replacing all the signs. There are only signs at Cyclone, Crapo, Ganshaw and Lakeside he can think of offhand. So if we wanted to add any at this time. He said we have a pocket park at Simonson Lake and a pocket park off North Street.

It was decided that Commissioners Powers and McCanney and Chairperson Rankin will be on the sign committee.

Commissioner Leece said we have that blurb from Jennifer and we can put it on the sign, or next to it.

Director Klaassen said if you look at Lakeside Park, they had that plaque for Campbell pavilion. That plaque was reasonable and we do something like that for Mr. Ganshaw and put it on a post, on a park sign. He will email Chairperson Rankin an updated design from a year or two ago for Crapo Park and that sign was around \$900. Some little signs would be about \$100 each so we are looking at about \$4000 for all.

Chairperson Rankin said we need to decide if we want all the signs the same or different designs for each park, but all the same size.

Commissioner Lemon said she was at Lakeside today and the sign for the cemetery can hardly be read, it is all overgrown. Is that something Parks takes care of?

Director Klaassen said a new sign was just put up at the cemetery and it should be maintained by DPW when they mow. He

will have DPW step up and take care of it.

Commissioner Hutchins said we should put on our web site if someone wants to volunteer; they can adopt something in the village, like adopt a highway. An example is the flagpole area on Park Street. It looks beautiful.

### **#3. Discuss lamp post lighting along Martha and within Crapo Park**

Commissioner McCanney said it would be an addition to Holly, extend Battle Alley to Crapo Park to make it feel like downtown. It would have the same ambience across the tracks. In addition she would like to get the crosswalk at the intersection as opposed to down the street from the intersection to keep that flow. She said not just on Martha, but have the same lamp post down Broad St, down to Waterworks Park so when coming into town it has the same feel on the east on west.

Director Klaassen said Millpointe has been working with Chappell Electric and they came back with a quote of \$38,000 for 3 lamp posts. You are talking dozens of lamp posts.

Commissioner Hutchins said the problem is they don't make those lamp posts anymore. Playscape USA used to pay for those lamp posts.

Director Klaassen said you aren't going to be able to find them anymore. May find something close. The posts themselves are about \$6,000 apiece.

Commissioner McCanney said Holly is full of special events and we don't have the room for it all. If we do upgrades to Crapo, so that expands our downtown, we can have that space utilized other than just for parking.

Commissioner Hutchins asked if there was any chance figuring out how many of lamp posts are needed and buy them used and refurbish them.

Director Klaassen said there is always that possibly and Consumers has program that they will assist if LED lighting is used. But when you are talking that scope of a project, you are looking at half million dollars. And with our infrastructure updates, it may be a while in the making. You could look at adding Cobra lights to the parking lot which may add to the ambience. That scope of work would require a lot of logistics other than just putting up lights. It would require going underneath the tracks to get power to it.

Commissioner McCanney said this would also be a DDA project.

Commissioner Lemon asked if we could piggyback off the Depot project.

Commissioner McCanney said the DDA plans to do some upgrades to Alley Street and maybe we could bring pricing down if we buy more.

Director Klaassen said it's a \$38,000 bid and \$20,000 in labor.

Commissioner McCanney said it is worth it, we need to expand our footprint.

Commissioner Hutchins said we should be trying to connect uptown to downtown. It's a beautiful canvas. We have a void and need to focus on uptown to downtown. People are moving in.

Commissioner Leece asked if we knew when the clock will be delivered.

Director Klaassen said the last week of June and it will be on a raised base so that would get hit first.

#### **#4 Discuss Chaos volleyball courts at Cyclone**

Commissioner McCanney said Mr. Meszler gave a presentation at our last meeting.

Chairperson Rankin said Mr. Meszler was told at the last council meeting that once the volleyball courts are done, he is donating the project to the Village. He gets to schedule the times he wants first but others can also use it.

Commissioner Powers said he heard that Mr. Meszler is going to reduce it to one court. He is looking at other locations.

Director Klaassen said Mr. Meszler was concerned that other organizations would use the courts and make money off of it. The Village attorney told him that he can have priority scheduling, but he can't stop others from using it.

Chairperson Rankin said he doesn't think Mr. Meszler thought it would work out this way. He asked Commissioner Powers if he would say who he heard it from.

Commissioner Lemon said that is how it works in the gym. Plenty of other groups use it.

Commissioner Powers said Sally Crider is the person who told him about Mr. Meszler. He would like someone to talk to him and reassure him.

Chairperson Rankin said he will contact Mr. Metzler to see what is going on.

#### **#5. Fairy doors in parks**

Commissioner McCanney said she was contacted by Laura Legant a couple weeks ago. Mrs. Legant owns Inspirations Arts and Crafts. She would like to donate 7 fairy doors to parks and install them. They will be located in different areas and would be moved around. They will be against tree trunks and will not interfere with DPW maintaining the parks. They would love to have volunteers to help. It will not be advertised.

Commissioner Hutchins asked if the Morris Fein Arboretum would be involved, it's already a magical, hidden place.

Chairperson Rankin asked what the size of a fairy door is.

Commissioner McCanney said 3 to 4 inches,

the size a fairy would need. An adult would not see the door, kids will see it.

**Motion by Powers, support by Lemon to approve fairy doors in the park.**

**Motion carried by a voice of all eyes and no nays.**

#### **#6. Daisy Troop help**

Chairperson Rankin said Sabrina Farrell has a Daisy Troop that needs to complete a project of planting flowers or weeding.

Director Klaassen said the signs at Lakeside, off to the right of the creek could use help.

Commissioner Lemon said it would be great to help get ready for the 4<sup>th</sup> of July.

Chairperson Rankin said he is not sure if she provides the flowers. He will take pictures of the area

#### **REPORTS:**

Director Klaassen said this coming weekend the Village will be slammed with events. We have movie night, Music in the Park and the benefit for Gary Musgrave all on Saturday night.

Commissioner Leece said she saw on the Village FB page they are looking for vendors for the 4<sup>th</sup>.

Commissioner McCanney said July 4<sup>th</sup> is a parks event and we should be there and

volunteer.

Chairperson Rankin said he will reach out to Director Hughes to see what we can do to help.

Director Klaassen said there have been complaints that there are not enough vendors.

**BOARD COMMENTS**

Commissioner Hutchins said Tri County Times put a supplement in the newspaper with a Southern Lakes brochure. He said it tells about events going on in Fenton and Linden and it gives a lot of information. We can check it out on line. He hopes Holly can do something like this in the future. We need to promote what we are doing.

Commissioner McCanney said Holly Day is Sept 8<sup>th</sup> and there is a Holly Day meeting June 18<sup>th</sup> at 6:30 pm. More volunteers are needed. They will be showing Jaws at the beach on Friday night. She has been weed whipping in Crapo Park parking lot around the signs, DPW is not doing it. It looks bad, need to figure out a plan. It needs to be landscaped or grass seed planted.

Commissioner Powers said Brian is going to meet him at Cyclone Park tomorrow with another contractor and they are looking at putting in rest rooms and clean up around that building. He is still working on getting the building improved. He was approached by The Vault to do a fundraiser for Cyclone Park this summer. He said they raised

\$18,000 for Dickens Festival. Need definition for the park. Need to improve that building. There will be a VFW Flea Market June 22-24<sup>th</sup>. If you need to do a garage sale, this is a great event. It is \$20/day. It will be held in the back parking lot at the VFW.

Commissioner Lemon said Director Hughes handed her a brochure for campers. It was started through Mainstreet.

Chairperson Rankin said the brochures have been split up between campgrounds in the area. It gives great information

Commissioner Lemon said the dog sign over at Waterworks has an ordinance number on title one at Crapo has no ordinance number on it. Is there one going up at Cyclone?

Director Klaassen said he will check, he may have some.

Commissioner Leece asked if Parks is involved in the moving of the Depot.

Commissioner McCanney said it is not our baby, but anyone can get involved.

Director Klaassen said Director Hughes is waiting to hear from the railroad.

Commissioner Lemon said the graffiti at Lakeside is at the very top of the jungle gym.

Chairperson Rankin said there will be Music in the Park on Saturday from 5-7 with Blue Cat Band and Robert Lewis Band will be



following Blue Cat Band. During Blue Cat Band, there will be a 50/50 raffle for Gary Musgrave. During Robert Lewis Band, there will be a 50/50 raffle for the Veterans.

Commissioner Peltonen asked about River fest.

Chairperson Rankin said they had a vote at the last meeting of Keepers of the Shiawassee to see if they thought River fest would be good for Holly. There were 7 no votes and 2 voted not at this time. Some of their events would not be accessible at Waterworks like kayak races, demonstrations, and fishing contests. We have no sandy beach. There were other issues like getting people across Broad Street and parking. They have not yet named the location for River fest in 2019. If we made some improvements, maybe they would reconsider. He will be in Linden this year and gage what is going on.

**PUBLIC COMMENT**

Ms. Rainey said 10% of the profit from Farmers Market will go toward the Depot getting moved.

**ADJOURNMENT:**

With nothing further to discuss Chairperson Rankin adjourned the meeting at 8:37 p.m.

Next meeting 07/11/18

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**Chris Rankin, Chairperson**

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**Carol Hammond, Deputy Clerk/Treasurer**