

# VILLAGE OF HOLLY

## PARKS COMMISSION AGENDA

July 1, 2020 7:00 PM

<https://us02web.zoom.us/j/81797351845>

CALL TO ORDER CHAIRPERSON RANKIN AT \_\_\_\_ PM

### INSTRUCTIONS FOR ELECTRONIC MEETING PARTICIPATION

#### A. ROLL CALL

o Rankin	o Leece	o Powers
o McCanney	o Hutchins	o Lemon
o Peltonen		

#### B. AGENDA CHANGES / APPROVAL OF AGENDA

#### D. APPROVAL OF MINUTES: March 4, 2020

#### E. PUBLIC COMMENT NOT RELATED TO THE AGENDA.

#### C. OLD BUSINESS:

1. Waterworks update
2. Clean up days
3. Holly Days
4. Hollyween funding resources

#### F. GENERAL BUSINESS:

1. Future projects
2. Share the Road Designation-E. Maple

#### H. REPORTS

#### I. BOARD MEMBER COMMENTS

#### J. PUBLIC COMMENT

ADJOURNMENT \_\_\_\_\_ PM

NEXT REGULARLY SCHEDULE MEETING ON August 5, 2020

PLEASE CALL OR EMAIL CAROL HAMMOND, DEPUTY CLERK/TREASURER, AT 248-634-9571 OR [chammond@hollyvillage.org](mailto:chammond@hollyvillage.org) IF YOU ARE UNABLE TO ATTEND

# VILLAGE OF HOLLY

## PARKS COMMISSION MEETING

March 4, 2020

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The regular meeting of the Village Parks Commission of Holly was called to order by Chairperson Chris Rankin 7:00 P.M. in the Board of Education room located at the Karl Richter Center, 300 East Street, Holly, Michigan.

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### Commissioners Present

Gayle Peltonen  
Joe Hutchins  
Sarah McCanney  
Rick Powers  
Angie Lemon  
Joyce Leece  
Chris Rankin

### Staff Present

Jerry Walker  
Carol Hammond  
Katy Golden

### Others Present

Genevieve Rainey

### Absent Board Members

### Excused Board Members

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At 7:00 p.m., Chairperson Rankin called the meeting to order.

Deputy Clerk/Treasurer Hammond called the roll.

### CHANGES TO AGENDA:

None.

### APPROVAL OF THE AGENDA:

Motion by Hutchins, support by Lemon to approve the agenda as presented.

Motion carried by a voice vote of all ayes and no nays.

### APPROVAL OF THE MINUTES

Motion by Powers, support by Lemon to approve the minutes of February 5, 2020 as presented.

Motion carried by a voice vote of all ayes and no nays.

### PUBLIC COMMENT

None

### OLD BUSINESS

**#1. Budget Items**

Manager Walker handed out budget information showing the past two years and the requested budget for 2020-21. He said at one time parks had no budget and now it is \$25,000-\$30,000. The end of April, beginning of May, the department heads will go back through the budget and we will talk about necessities and needs. He said to think about removing the cyclone fence at Lakeside Park and putting up a nicer one.

There was a discussion about the type of fence to put up and to replace fence around the playscape.

Chairperson Rankin said \$30,000 is more than he was expecting. He was looking at 4-5 projects for \$15,000. He said \$10,000 towards revamping Crapo Park in a joint effort with DDA. He said \$2,000 for Holly Days and maybe \$1,000 for Hollyween. He said Hollyween is a great community event that brings in hundreds of people and it is a worthy expenditure on our part.

Commissioner McCanney said we need \$500 for cider and donuts and \$500 for tractors.

Commissioner Lemon said tractor prices last year were a special price and we can't depend on that.

Director Golden said the tractors were paid for through the depot open house.

Commissioner Lemon said The VFW and American Legion also helped pay for tractors.

Manager Walker said the DDA have arranged as one of their tech visits that have Oakland County into a design charrette. We did a design charrette at N. Saginaw-Midtown project. It turned out great. We've met almost every objective in that charrette. This design charrette will be done in the springtime of Battle Alley and Crapo Park. He said he encourages all to come and participate. This is the next area to spruce up and make this a destination location with the park front and center. We will get some help from Oakland County with the landscape design. Then we will need help getting it installed.

Commissioner McCanney went over a list of the items that were discussed last month. This included high quality benches consistent with the ones in the other parks. She said these are expensive so we may have to buy one a year. Also, dog leash signs, kayak lockers and to revisit the design of the park signs.

Commissioner Peltonen suggested some swinging benches.

Manager Walker said the DDA Director would like to see the signs revisited and have some DDA participation in the design. He said deck is on at Waterworks, the rails are not. He said Director Klaassen would like to suggest moving pavilion off to the side and having deck as a viewing area. He said Tom and Danny from DPW have some ideas. And some of these ideas include kayak lockers.

Director Golden explained the definition of charrette.

Commissioner Lemon asked if we are doing away with the signs or are we getting them fixed?

Chairperson Rankin explained the issues with the signs. He said we would like some cohesiveness with the new Village signs.

Manager Walker said if the Parks Commission decides to recommend to council to do something more in line with those signs to add or combine, the DDA has budgeted in \$25,000 and the Village has budgeted in \$25,000 so that is \$50,000 for signs and landscaping around the signs.

Director Golden said of the 5 Village parks, 3 of them are in DDA district and she foresees a close partnership to make the signs happen.

There was a discussion regarding improvements to be done at Waterworks Park.

## **#2. Spring Cleanup**

Chairperson Rankin said we are set for April 18 at 9 a.m. and we will start at Waterworks Park. He said there is a big pile of mulch to put around the trail.

Commissioner Powers said he has gotten to know the guy next door and he has a tractor with a bucket. He was a big help last year.

Commissioner Hutchins said WWAM asked Toni Brinker last month if any help was

needed on Saturday's or Sunday's. He said have Commissioner Peltonen give them a call to check to see what they have available.

Director Golden said April 18<sup>th</sup> is the weekend before earth day and to get more volunteers, it could be a cleanup pre earth day.

Commissioner McCanney will put it on social media.

## **#3. Farmer's Market Update**

Chairperson Rankin said there have been a couple meetings regarding the passing of the torch.

Genevieve Rainey, 134 Park Ave, has a vendor named Diana Regan who is interested in working with them this summer. She said Eric and herself will do the banking.

Commissioner McCanney asked if there were any changes this year.

Ms. Rainey went over the daily rates and rates for the season. She said things will be the same as they were the last 2 years. Secondhand items and manufactured goods are still not accepted. They have talked about having flea market day, but no decision on that yet.

Manager Walker asked if the intention is for this to become more of a Village function, or remain independent?

Ms. Rainey said that they were interested in it being a Village function, but there was no

one able to do it.

Manager Walker said he heard that the reason Melanie Pruitt did not follow through with taking it over is because it was going to be sold to her. He said that was not the original intent for allowing it to be free and on Village property.

There was a discussion about the forms the vendors are required to fill out and why the information on them is important to The Village.

Manager Walker said if something comes back on one of the vendors, in the end it is the responsibility of The Village.

Commissioner McCanney said that she was shocked to learn that money was going to be exchanged and Ms. Rainey should have been more upfront. She said she would like everything in writing so there are no surprises.

There was a discussion regarding charging money for the next person to take over the market.

Commissioner McCanney said Laura Legant wants to do a performance in the park and it was suggested to do it on a market day. It will bring people to the market. She said she will have Mrs. Legant fill out a special event form.

**GENERAL BUSINESS**

**#1. Preliminary Holly Day Planning**

Chairperson Rankin said it is time to start talking about Holly Days. He said it is months away but will be here before we know it. He said it is now on Friday night, Saturday, and Sunday mornings.

Commissioner McCanney said it is crucial that we have established a partnership with DDA. She said Manager Walker was a great help with the helicopter rides and working with NOCFA.

Manager Walker said a 3-year contract has been signed for fireworks. The DDA has earmarked \$2,000 and it will be about \$4,300 so it is time to fundraise again.

Commissioner Powers said last year Holly Days was very successful for The Moose. He said we are hoping to do battle of the bands again. He said a new governor is coming into The Moose in a month. He said battle of the bands really made a difference for the Moose because the tent was busy from noon till close and in the past, it was only used for three hours in the evening.

Director Golden said the application was sent to Oakland County to secure the stage and there will be games. She said she asked for the maximum for community play day. She asked if the Parks Commission would like a parade again.

Chairperson Rankin said yes, everybody loves a parade.

It was decided to hold a Holly Days meeting on March 19 at 5:30 p.m. at The Moose.

**REPORTS:**

None

**BOARD COMMENTS**

Commissioner McCanney said thanks again to Ms. Rainey and Mr. Gamble.

Commissioner Powers said there is an exciting event coming up. It is the Traveling Wall, a replica of the wall in Washington DC. It will be here for 4 days and will promote the Village. We are a purple heart community and we have The National Cemetery. He said we can anticipate 10,000-15,000 people. It will be in the Downtown area and can benefit the downtown merchants. The arrival is August 6 and it should be up and open on Thursday evening and will be there through Sunday.

There was a discussion regarding the best location for the wall.

Commissioner Powers said the wall is 240 feet. He said the deposit has been sent in. It must be on a wood platform and will have 24-hour honor guard watching over it.

Commissioner Lemon said thank you, Director Klaassen, there is 1 dog leash sign at Ganshaw Park.

**PUBLIC COMMENT**

None

**ADJOURNMENT:**

With nothing further to discuss, Chairperson Rankin adjourned the meeting at 8:15p.m.  
Next meeting 04/01/2020

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**Chris Rankin, Chairperson**

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**Carol Hammond, Deputy Clerk/Treasurer**