

VILLAGE OF HOLLY
HISTORIC DISTRICT COMMISSION AGENDA
September 10, 2020 7:00 PM
<https://us02web.zoom.us/j/89034410446>

A. CALL TO ORDER

B. INSTRUCTIONS FOR ELECTRONIC MEETING PARTICIPATION

C. ROLL CALL

____ Ryan Shiel ____ George Kullis ____ David Coley ____ Mike McCanney
____ William DiSessa ____ Josh Murphy ____ Timothy Terpening

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1.) August 13, 2020

F. STATEMENT OF PURPOSE

The mission of the Holly Historic District Commission is to safeguard the heritage of the Village of Holly by preserving the historic districts in the village that reflect elements of the village's history, architecture, archeology, engineering, or culture. The goal of the commission's work is to stabilize and improve property values in the historic districts and the surrounding areas, foster civic beauty, strengthen the local economy and promote the use of the historic districts for the education, pleasure and welfare of the citizens of Holly.

G. PUBLIC COMMENT

H. OLD BUSINESS

I. NEW BUSINESS

1.) Discussion that the commission proceed to appoint members to the committee for redistricting of the HDC boundaries.

J. COMMISSION AND STAFF COMMENT

K. ADJOURNMENT

**VILLAGE OF HOLLY
HISTORIC DISTRICT COMMISSION
Minutes of August 13, 2020**

Commissioner Kullis called the meeting of the of the Historic District Commission of the
Village of Holly to order at 7:15p.m.
<https://us02web.zoom.us/j/83756132765>

Members Present

Ryan Shiel
William DiSessa
George Kullis
Josh Murphy
David Coley
Timothy Terpening

Members Absent

Mike McCanney

Others Present:

Staff Present

Barbara Rice
Jeremy Watson
Jerry Walker

CALL TO ORDER

INSTRUCTIONS FOR ELECTRONIC MEETING PARTICIPATION

ROLL CALL

EXCUSE MEMBERS:

Motion Kullis, second Murphy to excuse McCanney. Motion carried by a voice of all ayes.

Motion Kullis, second Murphy to excuse Shiel. Motion carried by a voice of all ayes.

APPROVAL OF THE MINUTES

Motion by Terpening, seconded by Murphy to approve the meeting minutes for July 9, 2020.
Motion carried by a voice of all ayes.

Motion by Terpening, seconded by Coley to approve special meeting minutes for July 22, 2020.
Motion carried by a voice of all ayes.

APPROVAL OF THE AGENDA

Motion by Terpening, seconded by Murphy to approve the agenda as presented.
Motion carried by a voice of all ayes.

PUBLIC COMMENT (non-agenda items)

None

OLD BUSINESS

1.) Consideration for Certificate of Appropriateness for Cheryl Erickson, 110 College St.
Phase one New windows and siding.

Continued discussion for consideration for Certificate of Appropriateness for 110 college street
Homeowner Cheryl Erickson present to answer any questions.

Kullis presented a material sheet from Kerton's lumber as an example of what was needed to proceed with the project. Ms. Erickson showed the committee samples of the materials she planned to use.

Motion Kullis, second Terpening, I make a motion to present the notice to proceed for application number 110 College Street, the work is not appropriate however, the following condition prevails. To store the window and the original material is still on the house underneath the asphalt shingles that exists. The proposed application material brings us closer to the original look of the house, so it is an improvement over asphalt shingles that are there. That is the basis for the notice to proceed.

Roll call vote was as follows:

Voting for: DiSessa, Coley, Murphy, Terpening, Kullis

Abstained from Voting: Shiel

Motion Carries

Abstained for voting Shiel, due to his unstable internet connection.

Motion Kullis, second by Terpening, I move that the commission issue a certificate of appropriateness for application 110 College street provided the following conditions are met, and those conditions are the materials list for this one. The conditions of saving the windows is on the other motion. The Secretary of Rehabilitation standards and number two and three. Kullis "just so you know Cheryl, I will read those out loud".

Number two is the historic character of the property will be retained and preserved. The removal of distinctive materials or alteration of feature spaces and spatial relationships that characterize the property will be avoided. Number three says, each property will be recognized as a physical record of time place use changes that create a false sense of historic development, such as adding conjectural features or elements from other historic properties will not be undertaken. So that we've have laid out. We can have number eight as well. Archaeological resources will be protected and preserved in place. Essential resources must be disturbed mitigation measures will be undertaken. That's in reference to the original siding on the house.

Roll call vote was as follows:

Voting for: Murphy, DiSessa, Terpening, Coley, Kullis

Abstained from Voting: Shiel

Motion Carries

Abstained for voting Shiel, due to his unstable internet connection.

NEW BUSINESS

None

COMMISSION & STAFF COMMENTS

Kullis, would like to thank everyone for their patience and understanding, he knows these meetings are not ideal.

For our next meeting Kullis would like to have on the agenda that the commission processed to appoint members to the committee for the redistricting of the HDC boundaries. Nicole Edwards has agreed if we move forward, to chair the committee. She is a former commissioner of the HDC and was very involved with the documentation process to move forward with the boundaries. Commissioners cannot be on the committee, if you have any suggestions of whom you would like to see appointed to the committee let Kullis know. They will see if previous members of the committee are still interested.

Referring to 110 College Street, Cheryl Erickson, Watson, "with your verbal agreement tonight that you'll get this permit (building) in by Monday, I have no problem letting you guys get started right away and get your project completed". Cheryl, agreed.

ADJOURNMENT

Motion by Chairman Kullis to adjourn the meeting at 7:37 p.m.

Barbara Rice, Deputy Clerk Treasurer

VILLAGE OF HOLLY

HISTORIC DISTRICT APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Date: 9-2-20 Historic District Review Commission \$105.00
Receipt/Check #: _____ Administrative Review \$20.00

Please refer to the pages following this application to find out if
your project will require HDC or Administrative Review.

FOR HDC REVIEW: Submit this application along with supporting documentation, including photos, material samples and/or work plans for the proposed project. For documentation in color, please submit **10 copies**. Your application will be reviewed by the Holly Historic District Commission (HDC). You or your representative **must** attend the meeting in person if going before the HDC. **THIS APPLICATION MUST BE SUBMITTED NO LATER THAN 20 DAYS PRIOR TO THE REGULARLY SCHEDULED MEETING. THE HDC MEETS ON THE THRID THURSDAY OF EVERY MONTH.**

For Administrative Review: Submit this application along with supporting documentation including photos, material samples and/or work plans for the proposed project. For documentation in color, please submit **2 copies**. **YOUR APPLICATION MUST BE TURNED IN NO LATER THAN 10 DAYS PRIOR TO THE START OF THE PROJECT.**

If you would like assistance with the preparation of this application or if you have any questions concerning your request or the review procedure, please call the Holly Village offices at (248) 634-9571.

ADDRESS OF PROPOSED WORK: 602 E. Maple

APPLICANT'S NAME: Wallside Windows

APPLICANT'S ADDRESS: 27000 W. Trolley Field Drive
Taylor, MI 48180

TELEPHONE #: (CELL): 313-292-4480 (OTHER): _____

PROPERTY OWNERS NAME: Marcus Bryant PHONE # 248-342-5832
(If Different than Applicant)

NATURE OF PROPOSED CHANGE (Check all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Extensive Renovation | <input type="checkbox"/> Roof |
| <input checked="" type="checkbox"/> Repair | <input type="checkbox"/> Minor Renovation or Alteration | <input type="checkbox"/> Porch |
| <input type="checkbox"/> Siding or masonry | <input type="checkbox"/> Demolition | <input checked="" type="checkbox"/> Windows or doors |
| <input type="checkbox"/> Façade or storefront | <input type="checkbox"/> Fence or railing | <input type="checkbox"/> Awning |

Other: _____

Describe all changes proposed for the structure's exterior. Include plans, photographs, material samples, dimensions, size and style of lettering (for signs), and any other information to assist the commission in their deliberations. Use attachments as necessary. Include an estimated date when the project will be completed.

Installing (25) vinyl replacement windows (1) door

I, the undersigned, hereby state that all of the information presented in this application is true and complete to the best of my knowledge.

Applicant Signature: [Signature] Date: 9-2-20

Property Owner's Signature (if different from applicant) _____

HISTORIC COMMISSION/BUILDING OFFICIAL USE ONLY

This application has been approved/disapproved because it meets/fails to meet the Secretary of Interior's Standards for Rehabilitation and the following criteria established for the historic district (Holly Code Section 6-04-080(3)).

- The historical or architectural value and significance of the resource and its relationship to the historic value of the surrounding area.
- The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area.
- The general compatibility of the design, arrangement, texture and materials proposed to be used.
- Any other factors such as aesthetic value that the commission finds relevant.

This permit has been approved subject to the following conditions or modifications:

On _____ the Village of Holly Historic District Commission/Building Official approved/denied a certificate of appropriateness for the property identified above.

Chairperson/Village Manager Signature: _____ Date: _____

The Secretary of the Interior's Standards for Rehabilitation

When reviewing an application for a Certificate of Appropriateness, the Historic District Commission must use the following standards as a basis for action:

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in a such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

For more information visit: http://www.nps.gov/hps/tps/standguide/rehab/rehab_standards.htm

September 2, 2020

To Whom It May Concern,

Wallside Windows was contracted for windows and a doorwall to be installed at:
602 E. Maple
The contract is for (25) vinyl replacement windows and (1) replacement doorwall
to be installed by Wallside Windows.

If you have any questions please call Wallside Windows at 1-800-521-7800 or 313-
292-4400.

Thank you,

Permit Department
Wallside Windows

Wallside Windows
27000 W. Trolley Industrial Dr.
Taylor, MI 48180

Order Details

Order No:	637304	Order Date:	6/6/2020
Customer:	Marcus Bryant	Req Date:	9/2/2020
Qty	Windows	Size	Sq. Ft.
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Living Room-Front], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Living Room-Front], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Living Room-Front], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Living Room-Front], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Den-Front], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Den-Side], Glass=180	27 3/4 W X 77 1/2 H	14.93
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Kitchen-Side], Glass=180	43 3/4 W X 37 1/4 H	11.32
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Laundry Room], Glass=180	30 1/2 W X 55 1/4 H	11.70
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Kitchen-Side], Glass=180	25 3/4 W X 72 1/2 H	12.96
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Dining Room-Side], Glass=180	27 3/4 W X 77 H	14.84
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Dining Room-Side], Glass=180	33 3/4 W X 77 H	18.05
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Dining Room-Side], Glass=180	33 3/4 W X 77 H	18.05
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Dining Room-Side], Glass=180	27 3/4 W X 77 H	14.84

1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Foyer-Front], Glass=180	25 3/4 W X 73 H	13.05
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Stairway-Side], Glass=180	25 3/4 W X 73 1/2 H	13.14
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Stairway-Side], Glass=180	25 3/4 W X 73 1/2 H	13.14
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Office-Front], Glass=180	27 3/4 W X 65 1/2 H	12.62
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Office-Front], Glass=180	27 3/4 W X 65 1/2 H	12.62
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Attic-Front], Glass=180	27 3/4 W X 65 1/2 H	12.62
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Attic-Side], Glass=180	25 3/4 W X 74 H	13.23
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Bathroom2-Front], Glass=180	24 1/4 W X 39 1/2 H	6.65
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Attic-Front], Glass=180	25 3/4 W X 73 H	13.05
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Attic-Front], Glass=180	25 3/4 W X 73 H	13.05
1	SDH-SLOPED SILL DOUBLE HUNG WINDOW LOCATION=[Bathroom2-Front], Glass=180	19 3/4 W X 61 1/2 H	8.43
1	PD-Two Lite Patio Door WINDOW LOCATION=[Foyer-Rear], Glass=180	58 1/2 W X 79 1/4 H	32.20
1	DS-Double Slider WINDOW LOCATION=[Basement-Side], Glass=180	27 W X 19 3/4 H	3.70