

VILLAGE OF HOLLY

PARKS COMMISSION AGENDA

October 3, 2018 7:00 PM

The meeting of the Village of Holly Parks Commission is scheduled for 7:00 P.M. in the Board of Education room, Karl Richter Center, 300 East Street, Holly, Michigan.
For additional information, please contact the Village Office at (248) 634-9571.

A. CALL TO ORDER CHAIRPERSON RANKIN AT _____ PM

B. ROLL CALL

o Rankin	o Leece	o Powers
o McCanney	o Hutchins	o Lemon
o Peltonen		

C. AGENDA CHANGES / APPROVAL OF AGENDA

D. APPROVAL OF MINUTES of September 5, 2018

E. PUBLIC COMMENT NOT RELATED TO THE AGENDA.

F. OLD BUSINESS:

1. Holly Day Recap
2. Waterworks Update
3. Discussion of replacement park signs

G. GENERAL BUSINESS:

1. Discussion of sponsoring/organizing/expanding HollyWeen
2. Discussion of "Take a book/Leave a book" project-Ben Clark

H. REPORTS

I. BOARD MEMBER COMMENTS

J. PUBLIC COMMENT

ADJOURNMENT _____ PM

NEXT REGULARLY SCHEDULE MEETING ON January 2, 2019

PLEASE CALL OR EMAIL CAROL HAMMOND, DEPUTY CLERK/TREASURER, AT 248-634-9571 OR chammond@hollyvillage.org IF YOU ARE UNABLE TO ATTEND

VILLAGE OF HOLLY

PARKS COMMISSION MEETING

Minutes of September 5, 2018

The regular meeting of the Village Parks Commission of Holly was called to order by Chairperson Chris Rankin 7:00 P.M. in the Community Center room located at the Karl Richter Center, 300 East Street, Holly, Michigan.

Commissioners Present

Gayle Peltonen
Chris Rankin
Rick Powers
Angie Lemon
Sarah McCanney

Staff Present

Brian Klaassen
Jerry Walker
Chief McGee
Tom Kernen
Carol Hammond

Others Present

Excused Board Members

Absent Board Members

At 7:01 p.m., Chairperson Rankin called the meeting to order.

Deputy Clerk/Treasurer Hammond called the roll.

CHANGES TO AGENDA:

None.

APPROVAL OF THE AGENDA:

Motion by Powers, support by Hutchins to approve the agenda as presented.

Motion carried by a voice vote of all ayes and no nays.

Commissioner Leece arrived at 7:02 p.m.

APPROVAL OF THE MINUTES

Motion by Powers support by Lemon to approve the minutes of August 1, 2018 as presented.

Motion carried by a voice vote of all ayes and no nays.

PUBLIC COMMENT

None

OLD BUSINESS

#1. Re-imagine Waterworks exercise

Chairperson Rankin said last month we talked about coming up with ideas to change Waterworks Park. We need to help it along.

Manager Walker said he is here with Chief McGee and team leader at DPW Tom Kernen. Tom quarterbacked the dismantling. What you see left is the cement channel in which the overflow passes into the river. On top of that sets the gear mechanism. The plan is to leave gears in place, but there is still a cement wall and along the back there are two cement piers that support them. Dismantling them would cause more harm than good. The idea is to insert steel supports. Once it is secured, the cement blocks will be removed, it will be more aesthetically attractive. In the diagram in front of you, it shows the circular wheel. It has wooden teeth. The next section shows ramps to go up to platform area. Then an area used by DPW to clean out screen. We are looking for recommendation or direction from Parks Commission. We did speak internally about putting a pavilion style roof over top of the viewing area and then leaving a 4 or 5 foot span with a railing so nobody could go past it. It would allow visitors to look down and see the water passing through what would have been the actual wheel. There is a fascination with running water. We could have appropriate plaques there. Designate the site as the original water works. There was talk of building a small wall and having Plexiglas around. It will protect the structure from the elements. This was one of the first places in Oakland County where there was an operating water system. The third diagram is a ghost structure. It is meant to show what the outline of the building was. The park had 2 or 3 weddings there this year, so if there was a nice structure there, it would get some additional use. The plan now is to

shelter the mechanisms, build some type of covering for them. The construction fence is there now strictly for safety. Another thing to think about for the next budget year is an electronic message board at that end of town. We could use it for messaging for events and for emergencies. Decide if you want to recommend it to council.

Commissioner Leece said she would like to thank those who did it.

Manager Walker said Bruce Lowe did a fantastic job.

Commissioner Peltonen asked what if we wanted to take a look at it to get an idea of what the structure would look like.

Manager Walker said to go through Director Klaassen.

Director Klaassen said they looked at different ideas, aluminum plank versus wood planks. Or precast cement forms for the floor. There would be limited amount of maintenance.

Tom Kernen said to seal it up and use it. Let people see it, but not get too close. Everything above grade has to go. In theory of ghost building would be ghost floor. A block of wood between gears is all that is holding it. It must be locked down first, then proceed.

There was a discussion about the possibility of having the wheel spin.

Manager Walker said if we can get

direction, we can get costs, get approval and send it to council. We can get the decking done. Make it 14 x 14.

Commissioner McCanney said Manager Walker hit the nail on the head, moving water does attract. Plexiglas has a lot more maintenance.

There was a discussion about options for a pavilion.

Director Klaassen said we could have tempered glass, it is easy to clean.

Manager Walker said we will get costs on both. We can research the cost of kayak lockers and have them built in at that time. It's kind of a blank canvas so there are many options. If you can give ideas at the October meeting, it will allow Brian to get some prices.

Commissioner Hutchins said we should have a viewing before the October meeting.

Chairperson Rankin said we should proceed in protecting the gears. If needed, I will make a motion with the idea of keeping it in place with the next step to make it available for viewing in the future.

Manager Walker said we don't need a motion if that is the consensus of the commission.

Chairperson Rankin said it is the direction we want to go. He said the second half was an idea from everyone for the park. He said his idea was the kayak lockers being built

into the structure. And to figure out a way to make that visually pleasant.

Commissioner Powers said he is very excited going forward and would love to see the high school architectural department come up with an idea. He would like class to get involved. He would also like to see a pavilion in the back of the park.

Commissioner Lemon said she would like to make it a regular park. She said there is nowhere to sit and would like benches looking towards the water. They could also be used when putting canoes in the water. She would like a mixture of benches and tables.

Commissioner Leece said there was talk years ago about having a deck.

Commissioner Hutchins said we need work bees to get trees and brush out of river and see what we have. Winter is a good time to do the brush. Also adopt a park. It will cut down on work for the DPW.

Chairperson Rankin said he will set up a time with Sue Julian and Chuck and see what we can remove and what we need to leave. We need to do it for the entire bank of Waterworks Park.

Commissioner Peltonen said she will check with WWAM on their availability to help this winter.

Commissioner McCanney said she wants to see the shore cleared of weeds and low branches. She loves the idea of benches.

She would like a bathroom with running water instead of an outhouse.

Director Klaassen said a bathroom would have to be on the north end of the park and the cost would probably be \$25,000-\$30,000.

Manager Walker said that could be phase two for the following budget year.

Commissioner McCanney said she would like to see a gazebo and flower garden there.

Chairperson Rankin said he went to Waterworks Park and met with Andrew who is a professional botanist. He pointed out the invasive species and said the soil is good. He said it would support tall grasses; they are hardy and can be maintained easier. There are a lot of vines on trees and if we take them down, the trees may come back. Chairperson Rankin said he would like to plant new trees. He said to clear out undergrowth and have a butterfly garden.

#2. August clean-up day review

Chairperson Rankin said we already covered this and he appreciates WWAM.

Commissioner McCanney said we can improve by having people with equipment.

#3. Status update request for Bevins Lake Boardwalk

Chairperson Rankin asked Manager Walker

to give us an update.

Manager Walker said Rowe Professional Services have current projects in the Village. They are looking to do roadwork at Grange Hall Rd past the Dairy Queen. We have a lot of steps to be accomplished in coordination with the DEQ. He will talk more with Rowe.

GENERAL BUSINESS

#1. Holly Days/Community Play Day wrap-up

Chairperson Rankin said the final meeting is tomorrow.

Commissioner McCanney read a list of all the participants. She said one bounce house has been confirmed. The River church printed the schedules. They will be sent home with the kids. She gave a list of some of the events and asked that all volunteers wear their red shirts.

#2. Schedule Spring Clean-up Day

Chairperson Rankin said he suggests we postpone this.

Commissioner Peltonen said it is already scheduled for June 1, 2019 at 9:30am.

Commissioner Leece asked if Director Klaassen knew when the clock will be installed.

Director Klaassen said we need to get two bids on the base. Once the base is in, the

clock company will install the clock.

REPORTS:

Manager Walker said he wants to do a little disclaimer. He appreciates all the ideas brought forward. They were a combination of meetings with Chief McGee and Tom Kernen. It was a team effort. For Holly Days, the hot dogs, buns and chips were all donated by Villager restaurant. Condiments and water were all donated by Holly Foods. The hot dog cart and everything to make cart work was donated by Grand Belle.

BOARD COMMENTS

Commissioner Powers said he likes Manager Walker's team ideas. He said Cyclone Park will be put back, but Waterworks is a priority. DPW has made Cyclone Park look beautiful.

Commissioner Lemon asked if any work will be started inside Cyclone Park.

Commissioner Powers said there are two different contractors and it is a winter project. He said he has a one or two people talking about donating the cost.

Commissioner Lemon said thank you to all for the parks clean up. It was awesome.

Commissioner Leece said she is so happy about Holly in general. Things are looking up.

Commissioner Hutchins said Holly

Township does a mailing 2 or 3 times a year and if we wanted to supplement it there will be a minimal charge. It reaches out to 2,000 people. It could have coming events, clean ups, etc. If interested, please check with Toni Brinker for a price.

Commissioner McCanney said she would appreciate anyone who would like to help with the flyers for Holly Days.

Commissioner Powers said The Moose had their annual picnic and it was a great success. DPW picked up right away. They will have it at Lakeside again next year. It was a lot of fun.

PUBLIC COMMENT

None

ADJOURNMENT:

With nothing further to discuss, Chairperson Rankin adjourned the meeting at 08:11 p.m. Next meeting 10/03/18

Chris Rankin, Chairperson

**Carol Hammond, Deputy
Clerk/Treasurer**