

VILLAGE OF HOLLY

PARKS COMMISSION MEETING

May 5, 2021

The special meeting of the Village Parks Commission of Holly was called to order by Chairperson Chris Rankin 7:01 pm at <https://us02web.zoom.us/j/83805541321>

Commissioners Present

Gayle Peltonen
Chris Rankin
Sarah McCanney
Rick Powers
Angie Lemon
Joe Hutchins

Excused Board Members

Staff Present

Brian Klaassen
Carol Hammond

Absent Board Members

Joyce Leece

Others Present

Sherlynn Everly
Jesse Torres
Chris Summers
Josh Murphy

At 7:01 p.m., Chairperson Rankin called the meeting to order.

Director Klaassen explained the electronic meeting instructions.

Deputy Clerk/Treasurer Hammond called the roll.

Rick Powers- Holly, MI
Gayle Peltonen- Holly, MI
Angie Lemon- Holly, MI
Chris Rankin-Holly, MI
Sarah McCanney, Holly, MI

CHANGES TO AGENDA:

Commissioner McCanney said she would like to add Holly Farmers Market to general business item #2.

APPROVAL OF THE AMENDED AGENDA:

Motion by Powers, support by Lemon to approve the agenda as amended.

Roll call was as follows:

Voting for: Powers, McCanney, Peltonen, Lemon, Rankin

Voting against: None

Absent: Leece, Hutchins

Motion carried.

Commissioner Hutchins arrived at 7:05 pm.

APPROVAL OF THE MINUTES:

Motion by Powers, support by Lemon to approve the minutes of April 7, 2021.

Roll call was as follows:

Voting for: Lemon, Peltonen, Hutchins, McCanney, Powers, Rankin

Voting against: None

Absent: Leece

Motion carried.

PUBLIC COMMENT

Sherlynn Everly, Contractors did an excellent job on the levee at the Millpond. She said she appreciates all the hard work that went into it. The porta potty at Waterworks is cocked at a 30-degree angle and since it needs to be replaced anyway, she would like it moved back along the tree line on the west side of the lot. It doesn't make a very good gateway monument to the village. The pickle ball court at Lakeside Park still needs a 3rd stripe. There are at least a dozen people playing now twice a week.

Jesse Torres, 708 Mary Ann, thank you, the basketball nets are up on 2 of the 4 hoops at Lakeside Park. At Cyclone Park, the soccer posts are missing nets, he said he believes they have been missing for a very long time. It would be nice to get nets up and the lines. On the sign, there is a baseball and soccer player so that is clearly the purpose of the park. Waterworks Park- thank you to Chris Summers spearheading the removal of the invasive species along the river. Thank you DPW for getting rid of giant tree. Now that the invasive species are out along the riverbank, it should be replaced with native species, some low-lying bushes or sedges or some groundcover would be best. Preferably some stuff that attracts butterflies or bees. The riverbank can't not just be empty. It

needs something to prevent erosion control. We can work with local organizations. Master Plan-last one is 2007 on the website. It is important for landscaping of the parks especially at Waterworks where it is not just a park, but it is the Shiawassee River.

Chris Summers, said he was impressed at parks clean up. It would be nice to finish the job on those honeysuckles. The purple martin houses are at Ganshaw Park. There are groups that can help with that.

Chairperson Rankin said to respond to Jesse, the Parks Commission does have plans to update the parks master plan. The last time we did one was in 2015 and they're supposed to be every five years. The administration is seeking out some estimates and some bids on re doing a new master plan for parks. He said he believes it's online. If not, he can get Jesse a copy.

OLD BUSINESS

#1. Final Budget Requests

Director Klaassen said they met, and the preliminary request of \$15,000 for parks projects has gone through Manager Walker and Treasurer Bigger's approval. There has been talk that we may have to cut some things from the general fund, but nothing has been decided on yet. He would like to get the top 3 wish list items from the parks commissioners so we can prioritize it for the upcoming year.

Commissioner Lemon said she thinks we need to prioritize Waterworks since the

women's memorial is going to be happening in August.

Commissioner Powers said he has been trying to solicit funds from private donors for the pavilion at Waterworks. He said the cost is very reasonable for a pavilion at \$8,000-\$10,000 as opposed to \$18,000-\$20,000.

There was a discussion on where to put the pavilion to make sure it can be in a permanent place. Also, looking at integrating kayak lockers into existing pavilion.

It was agreed upon that a gazebo or pavilion with kayak lockers in it is one of the top priorities.

Director Klaassen said we can look at some smaller projects. He is working with the vendor to get the slide and the cargo net replaced at Lakeside.

A discussion was held about making it look nicer and keeping the area safe while waiting on the replacement items.

Chairperson Rankin said another smaller project is the split rail fence at Waterworks.

Director Klaassen said some of the rails were pulled out when DPW did some cleanup. They saved the rails. He said he sent Chairperson Rankin the quote for the materials if everything was going to be replaced.

Chairperson Rankin said his pet project of putting a retaining wall around the pavilion at

Crapo. Also, lampposts from along the sidewalk from downtown to Crapo Park. Maybe even a few lampposts in the park or at least along the edge of the parking lot. He said the DDA has talked about replacing some lampposts and installing new ones. Maybe we can check with Nick and if that project is going on, we could possibly piggyback and get a volume discount if possible.

Commissioner McCanney said she has asked to be on the DDA design committee and is hoping we can coordinate between parks, downtown and DDA to get more things done for the parks.

Commissioner Peltonen said another suggestion would be a couple iron swings at Waterworks Park. Like the ones that are at the Mill Pond. She said you can sit and look at the river now that you can see it.

Commissioner Lemon said at least some benches.

#2. Parks Clean Up Summary

Commissioner McCanney said we had a successful park clean up. She said she would like to make a formal acknowledgement of those that participated: Keith and Joanna Barnes, Richard and Jen Shannon and their kids, Ryan and Alison Delaney, Donna McBride, Amber Kier, Adam Freese, Chris Summers, April Brandon, Nancy Rebar, Sherylynn Everly, Thomas McKinney, Joe Hutchins, Gail Peltonen, The McCanney family, Rick Powers, Nick Klemp and

Kristin Watt. It was a very nice turnout, everybody worked very hard, and everybody's time was extremely appreciated. She said there is going to be more work being done by the women's memorial on Saturday June 5 from 10-3.

#3. Update on Women's Memorial

Commissioner McCanney said Kristin Watt could not attend tonight's meeting, but the women's memorial is well underway. She said the concrete needs to be repoured around the abandoned wellhead. She said if we can get it poured at a higher level, we will try to make it look like it is supposed to be there. She said to Director Klaassen said if he doesn't think it can be done due to budget restrictions, they will try to come up with funding for that.

Discussion about how to display the HAYA plaque that is already out there.

Director Klaassen said he will make sure there is a dumpster at Waterworks for the clean up on June 5.

There was a discussion about the lateral pipe coming out of the slab and how to make it safe and look good. They are looking for a flat surface with no rough edges.

GENERAL BUSINESS

#1. HollyDays Festival

Director Klaassen said the plan is to move forward. He went over the items on the Parks

Commission Action Request. He explained the raffle tickets and prices. He said Manager Walker requested if the parks commissioners would like to see any tickets, to contact him as he has the master numbers for the tickets. He said Manager Walker requested that possibly each commissioner could sell 10 tickets.

Commissioner McCanney said we need to immediately schedule a Holly Days meeting. She said we have an option to adopt it as ours.

Motion McCanney, support Hutchins for Parks Commission to sponsor and host 2021 Holly Days Festival on the weekend of September 11.

Roll call was as follows:

Voting for: Peltonen, McCanney, Hutchins, Lemon, Powers, Rankin

Voting against: None

Absent: Leece

Motion carried.

Chairperson Rankin asked if we want to have Community Play Date to kick off the Saturday afternoon of Holly Days.

Commissioner McCanney said we should try.

There was a discussion about volunteers.

It was determined to have the first Holly Days meeting on Thursday May 13 at 6 pm at Crapo Park.

#2. Holly Farmers Market

Commissioner McCanney said they kicked off with a successful market. Weather was on their side. There were 35 vendors and a broader range of types of vendors. Diana ran out of space and with permission from the Village, it was pushed out to the parking lot. She said Diana wants to possibly move over to the playground side. Does anyone see an issue with moving it by the playground?

There was a discussion about where to move the market as the number of vendors is increasing.

Commissioner McCanney said Diana is looking at getting sponsorship for the market. Would there need to be any changes made to special events permit? The farmer's market would like a couple more trash cans.

Director Klaassen said he would have to check with Manager Walker and Treasurer Bigger. Are they looking to showcase a vendor every week? He said he thinks it would be a modification of the special events as long as it is done 60 days in advance. It would go through council approval process.

Chairperson Rankin said to find out what she is specifically looking for.

Commissioner McCanney said Diana would like to have live music or DJ in the pavilion during market hours.

The discussion continued about places in Crapo to possibly move the farmer's market.

REPORTS

Director Klaassen said he had a meeting with CISMA, the program is fully funded now, not grant funded. They are sending paperwork to become a part of that. Some funding will be used for invasive species. He said he will keep the Parks Commission up to date. He has made 2 requests to the porta john company to move it to the north side of the lot. He will make a 3rd request. Wellheads were capped off at Waterworks and will look at the other issues that were discussed tonight. He said he has met with Nick Klempp and Dr. Sulfaro about working with DDA on some parks in DDA District. Will keep commission up to date.

BOARD COMMENTS

Commissioner Powers said he was contacted about putting a bench in at Waterworks. He said he will mention a swing to the women interested. He said hopefully it will go in within the month.

Commissioner Peltonen asked where will the bench go?

Chairperson Rankin said anywhere we want.

Commissioner Lemon asked if anyone was interested in taking over for Commissioner Leece.

Chairperson Rankin said he thought something will be on the next council packet, which comes out tomorrow. He asked

Commissioner Powers if there was a Pinz for Parks update.

Commissioner Powers said it was rescheduled for September 10, he believes. It will be the same parameters, same price. The Rankins are Family of the Year. There will be proclamations presented that night. There were 17 teams at the time of cancellation.

Commissioner McCanney said Dr. Sulfaro sent her a message. He wants to know who to contact regarding ideas about Ganshaw Park. He met with Nick Klemp, Director Klaassen, a couple DPW employees, Tom McKenney, Bob Hoffman, and Tim Claus about enhancing the landscape around the gazebo. She read his message with the ideas. She asked if anybody has an objection, and she is going to follow up with him.

There was a discussion about the "H" at Ganshaw to make sure it was not involved in Dr. Sulfaro's plans. It was not mentioned in his plans at all.

Commissioner McCanney said she will tell Dr. Sulfaro that the Parks Commission thought his email was lovely.

PUBLIC COMMENT

Jesse Torres asked if the \$15,000 parks budget is an additional \$15,000 or a total. He said he hopes everyone on the commission is committed to increasing the budget. He doesn't think the amount of money going in correlates with us being a park friendly, green friendly village. He said he thinks the

commissions voices are more valued, so he hopes everyone is on board. He wants to remind all that Michigan is slated to receive over 10 billion dollars for county, city, and local government. He said he believes the village is somewhere in the several hundred-thousand-dollar range and that money is pretty much free to use for most anything parks related. He has many articles; they are public articles. He said for small budget things, the soccer nets and painted lines would only be a couple hundred dollars. He said he loves the ideas of the gazebo and loves the idea of anything going in that north section but wants to remind everybody that he has a map, it is a flood plain map. The majority of Waterworks is all within either a flood wave or the 100-year flood plain. He said we look at that open area on the south side as great for anything, but that entire area is within the floodplain. He would very much advise against anything like a gazebo, swing set, or anything permanent that could be damaged by a flood. He recommends that anything like that goes in on the north end. He said there is a board at Waterworks and half the section is blank and can be used for announcements. He said it has never been utilized.

ADJOURNMENT:

With nothing further to discuss, Chairperson Rankin adjourned the meeting at 8:45 p.m.
Next meeting 06/02/2021

Chris Rankin, Chairperson

Carol Hammond

Carol Hammond, Deputy Clerk/Treasurer