

# VILLAGE OF HOLLY

## VILLAGE COUNCIL MEETING

June 28, 2016

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The regular meeting of the Village of Holly Council Meeting was called to order by President Bladzik at 7:06 P.M. in the Karl Richter Center Board of Education Room located at 920 E. Baird Street, Holly, Michigan.

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### Councilmembers Present

Ryan Bladzik  
Bob Allsop  
Dave Cruickshank  
Suzanne L. Heiple  
Robert Kleven  
Debra Musgrave  
Chris Rankin

### Staff Present

Jerry L. Walker  
Cathrene A. Behrens  
Brian Klaassen  
Steve McGee  
Mike Story

### Others Present

See Attached

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President Bladzik called the meeting to order at 7:06 PM.

Clerk/Treasurer Behrens called the roll.

**President Bladzik stated that Council Member Musgrave has asked to be excused from tonight's meeting due to a personal commitment.**

**CM 2016-066 Motion by Heiple, second by Rankin to excuse Council Member Musgrave.**

**Motion carried by voice vote of all ayes and no nays.**

### CONSENT AGENDA

1. Agenda Approval

2. Consideration of the Approval of the Council Meeting Minutes of June 14, 2016.
3. Consideration of the Approval of Warrant 2016-012 in the amount of \$120,239.98.
4. Consideration of the acceptance of the Village of Holly May 2016 Balance Sheet Report.
5. Consideration of the acceptance of the Village of Holly June 2016 Balance Sheet Report.
6. Consideration of the acceptance of the resignation of Tony Engelberg from the Village of Holly Planning Commission and authorization of signing a Thank You letter.
7. Business Registration
  - a. Backroads Bar & Grill – 15217 Apollo Drive

- b. The Vintage Farmhouse – 310 S. Broad Street
- c. Anna’s Interior Design – 104 Battle Alley

**8. Consideration of excusing the Village Attorney from tonight’s meeting.**

**CHANGES TO AGENDA:**

President Bladzick stated that under New Business Item #3 needs to be stricken in its entirety. There will be a public hearing and a Special Planning Commission meeting held on Thursday, July 14, 2016 at 7:00 PM pending a quorum.

Clerk/Treasurer Behrens requested to add Consent Agenda Item #8 to excuse the Village Attorney from tonight’s meeting.

**CM 2016-067 Motion by Rankin, second by Cruickshank to accept the Consent Agenda as amended.**

**Motion carried by a voice vote of all ayes and no nays.**

**PUBLIC COMMENT**

Rick Powers, 816 Holly Bush Court stated he is here to announce that the flag poles have been put up at the corner of E. Maple Street and Park Ave. He stated they are holding a celebration on July 4<sup>th</sup> at 9:45 am and he would like to thank Jerry Walker, the Village Council, Ryan Bladzick and all of you for supporting us on this. Tomorrow there will be over 400 flowers going in there on the boulevard along with the flagpoles. He wanted to talk to them about the agenda for

the event stated they are looking for a keynote speaker. Nick Klempp will be doing the invocation and they are waiting for someone to handle this for them. They are trying to keep the whole theme of the event as “What does the 4<sup>th</sup> of July mean to me and my family”. This process went very smoothly and they raised all of the necessary funds of \$3,500 plus an additional \$500 which ended up being expensed on some last minute items. The flagpoles and flowers are paid for and they are ready to go on this.

President Bladzick volunteered to be the keynote speaker for this event.

**OLD BUSINESS**

None

**NEW BUSINESS**

**#1. Consideration of Resolution 2016-023, 2015-2016 Fiscal Year-End Budget Amendments.**

**Motion by Cruickshank, second by Heiple for the consideration of Resolution 2016-023, 2015-2016 Fiscal Year End Budget Amendments.**

President Bladzick stated this is a regular function of the council and while we budget each year for expenditures; some of our budget numbers are variable and we don’t necessarily know where we are going to land by the end of the year so for some of our more common variable budgets, final amendments are held until the last meeting of the fiscal year.

Clerk/Treasurer Behrens stated the Resolution before them was straightforward in that all funds of the Village will be balanced. One item to point out is that in the local road fund it does not indicate a deficit or a surplus in the fund because approximately \$22,000 has been allocated to the local road fund from property tax revenue in order to balance this particular budget. The Council may also notice a pretty large deficit in the Holly Area Transportation Fund of \$14,431. This deficit can be directly attributed to vehicle maintenance funds due to the age and maintenance issues which we are currently working on with our existing fleet. The Holly Area Transportation Fund does have a fund balance of almost \$90,000 so this \$14,000 deficit will be covered by the fund balance which currently exists. She stated if the council had any specific questions regarding the various budget lines or funds, she would be happy to address them.

**Roll call vote was as follows:**

**Voting for: Cruickshank, Heiple, Rankin, Allsop, Bladzik**

**Voting against: Kleven**

**Absent: Musgrave**

**Motion carried.**

**#2. Consideration of the Approval of the Amended Mutual Aid Box Alarm System Association Agreement.**

Manager Walker stated this is an agreement for mutual aid for the Fire Department. This is a revised agreement and it is pretty standard from what we had from previous years. Chief McGee is here to answer any specific questions about it but basically we have a mutual aid agreement with all fire departments around the State for this service.

Chief McGee stated this will help the Village financially in that if we send special teams to other communities, prior to this we had to donate our time for eight hours. Our department still has the ability to donate our time but this agreement allows us to recover funding from the onset through insurance companies.

**CM 2016-068 Motion by Rankin, second by Allsop to approve the Amended Mutual Aid Box Alarm System Association Agreement and authorize the Village President to execute the document on behalf of the Village of Holly Fire Department.**

**Motion carried by a voice vote of all ayes and no nays.**

**REPORTS**

**Village Manager**

Manager Walker stated that the fireworks display is scheduled for July 4<sup>th</sup> and they are looking for volunteers to work for a few hours prior to the display.

President Bladzik stated that all of the Council had received a memorandum regarding the banning of open burning in the Village and the discharge of fireworks in consideration of the fact that we have barely had any rain for weeks now and most of the Village is dry that under the authority of the Fire Chief the Village has instituted a ban on all fireworks. The DNR and the fire service has declared this area a “high danger of fire” area and as a result we have a ban on open burning in the Village under the order of the

Fire Chief and it will be until further notice. Because fireworks are personal combustibles, this will also extend to the use of personal fireworks in the Village over the holiday even though they are authorized by State law.

Jackie Campbell, 807 Mary Ann asked Mr. Bladzik if they were going to add on more police officers on July 4<sup>th</sup>. Where she lives they are already shooting off the fireworks and there have been two small fires so far. A lot of people don't know about the ban on fireworks.

Manager Walker stated the Police Chief has the ability to schedule as much staffing as they believe may be necessary depending upon demand.

Ms. Campbell stated that if the Village could provide her with some flyers, she would be happy to distribute them throughout the Village at some public places and help all that she can.

**Attorney**

Excused Absence

**Clerk/Treasurer**

Clerk/Treasurer Behrens stated that things are very busy in the office with the tax bills being printed and posted for mailing as well as water bills.

**BOARDS AND COMMISSIONS**

Council Member Cruickshank stated that the last HDC meeting was cancelled but he

expects the July meeting to happen to discuss the tour that they took two months ago.

Council Member Heiple stated there was a Planning Commission Meeting on June 22<sup>nd</sup> but she was out of town. Her understanding was that there was a vote of four to three to continue looking at the Maple Road issue but she has not had an opportunity to read the minutes of the meeting.

Council Member Kleven stated the Holly Community Collation held the Teen Block Party on June 14<sup>th</sup> and according to Nick Klempp we had a record turnout and it is nice to see the community hosting an event for the kids and not just the schools. They are currently less than 90 days from their color run and they are looking for sponsors.

President Bladzik stated they haven't had a DDA meeting but that trees and grates have been purchased for the Historic Downtown which was a project of our DDA Design Committee. There are trees

**COUNCIL COMMENTS**

Council Member Allsop stated that the car show is going well. Ten to two hundred cars; you never know.

President Bladzik stated that we do have a new business item after our public comment and we will be doing performance evaluations for Mr. Walker and Ms. Behrens and we will be entering into executive session per their request and privilege.

**PUBLIC COMMENT**

Lenore Johnston, 713 Mary Ann, stated that she has a concern; our council is to represent the population of Holly and she has a concern when there is a chance for comment or communication concerning an item and board members don't make a comment and then they vote no and she is sitting in the audience wondering why. She would certainly appreciate it if they could provide a reason that everyone should consider.

**#3. Consideration of entering into Executive Session to discuss the Annual Evaluation of the Village Clerk/Treasurer and the Village Manager.**

**CM 2016-069 Motion by Heiple, second by Rankin to enter executive session to discuss the annual performance evaluation for the Village Manager and the Village Clerk/Treasurer.**

**Call call vote was as follows:**

**Voting for: Heiple, Kleven, Rankin, Allsop, Cruickshank, Bladzik  
Voting against: None  
Absent: Musgrave  
Motion carried.**

**Council entered Executive Session at 7:40 PM.**

**Clerk/Treasurer Behrens entered Executive Session at 8:08 PM.**

**Clerk/Treasurer Behrens exited Executive Session at 8:35 PM.**

**Village Manage Walker entered Executive Session at 8:39 PM.**

**Village Manager Walker exited Executive Session at 9:24 PM.**

**CM 2016-070 Motion by Heiple, second by Cruickshank to exit Executive Session.**

**Motion carried by a voice vote of all ayes and no nays.**

**ADJOURNMENT**

With nothing further to discuss, Village President Bladzik adjourned the meeting at 9:25 PM.

**Ryan Bladzik, Village President**

**Cathrene A. Behrens, Clerk/Treasurer**