

VILLAGE OF HOLLY

PARKS COMMISSION MEETING

Minutes of March 1, 2023

The regular meeting of the Village Parks Commission of Holly was called to order by Chairperson Hutchins at 7:00 pm in the Board of Education Room located at the Karl Richter Center, 920 Baird St, Holly Michigan

Commissioners Present

Joe Hutchins
Gayle Peltonen
Chris Summers
Amber Kier
Shannon Cole

Staff Present

Brian Klaassen
Kris Snow

Others Present

Excused Board Members

Sarah McCanney

Deputy Clerk/Treasurer Snow called the roll.

Motion by Kier, second by Cole to excuse McCanney.

Voting for: Peltonen, Cole, Hutchins, Summers, Kier

Voting Against: None

Motion carried.

Chairperson Hutchins extends his thanks to Commissioner Katrina Berger for the time she served on the Parks Board. Chairperson Hutchins welcomes Shannon Cole to the Board.

APPROVAL OF THE AGENDA:

Motion by Kier, second by Peltonen to add budget as number 6 on agenda old business.

Voting for: Peltonen, Cole, Hutchins, Summers, Kier

Voting against: None

Absent: McCanney

Motion carried.

Motion by Kier, second by Hutchins to change next meeting date on agenda to April 5.

Voting for: Peltonen, Cole, Hutchins, Summers, Kier

Voting against: None

Absent: McCanney

Motion carried.

APPROVAL OF THE MINUTES:

Motion to accept the minutes as presented by Peltonen, second by Kier

Voting for: Peltonen, Cole, Hutchins, Summers, Kier

Voting against: None

Absent: McCanney

Motion carried.

PUBLIC COMMENT

None

OLD BUSINESS

#1 Spring Clean Up

Commissioner Peltonen brings Commissioner Cole up to date on the spring clean-up dates and times. Walk through on March 19, 12:00 meeting at Water Works Park. Spring clean-up on April 15. Commissioner Kier suggests everyone that can, share the spring clean-up information on facebook to attract more volunteers.

#2 The H at Ganshaw Park

Commissioner Kier has taken over the upkeep of the Ganshaw H. Commissioner Kier spoke to Jennifer about the flowers they have used in the past. Jennifer told Commissioner Kier the soil there is not good. Director Klaassan states the DPW will add peat moss, topsoil, and mulch. Director Klaassan said the flowers they have used in the past are begonias and he is going to place the order for them. Planting will take place a little before Memorial Day.

#3 National Fitness Campaign

Director Klaassan states that staff has recommended Parks not apply for the 2023 grant cycle but wait until 2024, by then we will know where the village offices are going to be. The consensus of the board was if the offices end up at Cyclone the fitness court would be a nice enhancement to that park along with the new village offices. The Commission agrees to table this until a decision is made on the relocation of the village offices.

#4 Master Plan

DPW Director Klaassan states once DDA Director Klempp gets the information he

needs from Commissioner Summers there will be a presentation. Chairperson Hutchins tables the Master Plan until the next meeting.

Motion by Hutchins second by Summers to table the Master Plan discussion and decision until next month.

Voting for: Peltonen, Cole, Summers, Hutchins, Kier

Voting against: None

Absent: McCanney

Motion carried.

#5 Installation of Hifi Water Gauge at Water Works Park

Originally the plan was for the DDA, Township, Chamber of Commerce and the Shiawassee River water coalition to split the cost of the Hifi Water Gauge. At the current time is not clear which of these entities is interested in participating in the financing of this. Commission agrees to table the discussion for a future meeting.

Motion by Hutchins, second by Summers to table the Installation of the Hifi Water Gauge discussion until further notice.

Voting for: Hutchins, Cole, Summers, Kier, Peltonen

Voting against: None

Absent: McCanney

Motion carried.

#6 Budget

Director Klaassan had his first round of meetings with Manager Walker, the first presentation is for \$15,000 to \$20,000 for Parks Commission for projects. Director Klaassan suggests that each Commissioner

bring back their top three ideas and the board can vote on those and then look at what we have. Commissioner Kier will be involved in the budgeting process. Commissioner Peltonen asked Director Klaassen about the Pavilions for the cement slabs. Director Klaassen said he knows they are at Sam's Club and he is going to check with Clerk/Treasurer Bigger about money left in the budget for them. Decision is made to attach Commissioner McCanney's document to the minutes.

GENERAL BUSINESS

#1 Bird Walk

Commissioner Summers would like to have a Bird Walk at one of the parks. First one possibly at Lakeside Park. Commissioner Summers states all he really needs is publicity. Commissioner Kier states she is Co-Admin and can help. Commissioner Summers is thinking the first meeting will be in late April. Chairperson Hutchins thinks Holly Township may have 4-5 birdwatching binoculars that could possibly be used at the Bird Walk. Discussion follows about a possible "Bird Watching Day" in Holly.

#2 Discussion of Meeting Schedule

Motion by Kier, second by Cole to move the meeting time for the Parks Commission from 7:00 p.m. to 6:00 p.m. moving forward as of April 5, 2023.

Voting for: Peltonen, Summers, Kier, Cole, Hutchins

Voting against: None

Absent: McCanney

Motion carried.

#3 Information: The Legalities of Social

Media

Article is passed out about the Legalities of social media. It is from MML Magazine. Chairperson Hutchins encourages all Commissioners to read the article and if they don't understand something, or have questions, reach out to Clerk/Treasurer Bigger.

REPORTS

DPW Director Klaassan reports he has received a bill for the equipment for the new Lakeside play structure, he is trying to pin them down on an installation date so he can plan the removal of the old equipment. He is also trying to get the status of the warrantied slide so everything can be done at once. Director Klaassan received an email from Oakland County about their grant program through Oakland County Parks for 2023, he has the application and will keep the Commission informed if any of our projects qualify for the grants. Commissioner Kier asks DPW Director Klaassan if he has had a chance to look into the Sparks Grant through the State of Michigan, discussion follows about Sparks the grant criteria.

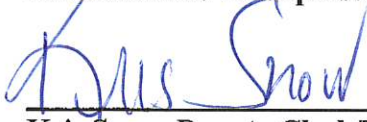
BOARD COMMENTS

Commissioner Kier will continue to work on the Ganshaw H, she is working on advertising spring clean-up. She is also working on volunteers, as well as local restaurants for food donations. Commissioner Cole thanks the Commission for having her on and volunteers to help with the Ganshaw H. Chairman Hutchins is glad to be Chairman, he thanks everyone for their participation, and he is looking forward to the future of Holly.

ADJOURNMENT:

With nothing further to discuss, Chairman Hutchins adjourned the meeting at 7:30 p.m.
Next Meeting is on April 5, 2023

Joe Hutchins / Chairperson



Kris Snow, Deputy Clerk/Treasurer